

## MINUTES OF MCITTA BUSINESS MEETING OF MAY 15, 2018 – New Orleans



1. Meeting called to order by Assistant Chairman Jim Tortorici at 09:00
2. Roll Call - A Quorum of 4 current Board Officers and 12 registered members were present
  - a. Assistant Chairman – Jim Tortorici
  - b. Financial Officer – Jack Parker
  - c. Executive Administrative Assistant – duly represented by Howard Young
  - d. Member Of The Board – Keyvan Ghovanloo
3. 1<sup>st</sup> order of Business - Member confirmation of elected 2018 MCITTA Board slate
  - a. Chairman – Jim Tortorici
  - b. Assistant Chairman – John Lopez
  - c. Financial Officer – Jack Parker (retained)
  - d. Executive Administrative Assistant – Chuck LeGeyt; duly represented by Howard Young
  - e. Member Of The Board – Keyvan Ghovanloo (retained)
  - f. Appointed Positions
    - i. Jim Reimer - Chaplain
    - ii. Joe Burroughs - Information Officer (retained)
    - iii. Web Master – Frank Signorile (retained)
    - iv. Historian – Warren Smith (retained)
    - v. Officer In Residence – Howard Young (retained)
4. Association thanks to outgoing Board members
  - a. Chairman - Vince Burdelski
  - b. Vice Chairman – Jim Tortorici
  - c. Financial Officer – Jack Parker (retained)
  - d. Executive Administrative Assistant – Felix Conde; duly represented by Howard Young
  - e. Member Of The Board – Keyvan Ghovanloo (retained)
5. Thanks expressed to Mary Ellen Bianchino for coordinating 2018 Election on Facebook and by email.
6. Review of the Minutes of the 2017 Gathering and approved with no amendments.
7. Financial Officer’s Report presented by Jack Parker. Report details are available from Financial Officer Parker. Lee Fritchman agreed to conduct required financial audit.

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8. Committees' Chair Reports
  - a. Congratulations to Monument Committee, Harry Todd and Howie Kahn, for the completion of the MCITTA Monument at the Museum for Carolina Marines in Jacksonville, NC.
  - b. No other committee reports
  
9. Old Business
  - a. 2013 Constitution & By Law Changes
    - i. Amended, changed, and authorized by MCITTA BOD in October of 2013
    - ii. Now posted and available on the web site
    - iii. Changes team organization to board organization, corrects typos, makes some minor procedural changes, and changes the term limits.
  - b. No other old business
  
10. New Business
  - a. Constitution and By Laws Change Committee Formed
    - i. Many sections in the Constitution are replicated in the By Laws. This requires extra work in reading and making sure the duplicated sections are in sync.
    - ii. The Constitution and By Laws are not separate documents, as is normal practice in all organizations
    - iii. Revise the By Laws to conduct the Financial audit during the annual gathering or before if possible. A face to face review between the Financial Officer and auditor greatly reduces time of audit.
    - iv. Committee titled **'2018 Constitution and By Laws Change Committee'**
    - v. Committee members
      1. Jim Tortorici – Committee Chair
      2. Don Mathis – Member
      3. Lee Fritchman – Member
      4. Harry Todd – Member – (Confirmed after business meeting)
    - vi. Charter of Committee is to correct these administrative problems.
  - b. Discussion of new Gear Locker purchases
    - i. Current status: only three registered items in Gear Locker; coins, pins, and patches.
    - ii. There currently are low purchases from the Gear Locker.
    - iii. Current stock of coins and lapel pins are sufficient, but if wanted, patches may need to be reordered.
    - iv. Decision made not to reorder any new Gear Locker items at this time.
  - c. 2019 Gathering Nashville
    - i. Harold Weist presented a detailed plan for the 2019 Gathering at Nashville. Plan is to have the Gathering hotel outside of Nashville in either Mount Juliet or Labanon, TN.
      1. Sample activities
        - a. Golf Contest
        - b. Ladies wine tasting
        - c. Jack Daniel's Tour
        - d. Country Music Hall Of Fame
        - e. Grand Ole Opry Performance
        - f. General Jackson River Boat Ride

