

- 1. Meeting called to order by Assistant Chairman Jim Tortorici at 09:00
- 2. Roll Call A Quorum of 4 current Board Officers and 12 registered members were present
 - a. Assistant Chairman Jim Tortorici
 - b. Financial Officer Jack Parker
 - c. Executive Administrative Assistant duly represented by Howard Young
 - d. Member Of The Board Keyvan Ghovanloo
- 3. 1st order of Business Member confirmation of elected 2018 MCITTA Board slate
 - a. Chairman Jim Tortorici
 - b. Assistant Chairman John Lopez
 - c. Financial Officer Jack Parker (retained)
 - d. Executive Administrative Assistant Chuck LeGeyt; duly represented by Howard Young
 - e. Member Of The Board Keyvan Ghovanloo (retained)
 - f. Appointed Positions
 - i. Jim Reimer Chaplain
 - ii. Joe Burroughs Information Officer (retained)
 - iii. Web Master Frank Signorile (retained)
 - iv. Historian Warren Smith (retained)
 - v. Officer In Residence Howard Young (retained)
- 4. Association thanks to outgoing Board members
 - a. Chairman Vince Burdelski
 - b. Vice Chairman Jim Tortorici
 - c. Financial Officer Jack Parker (retained)
 - d. Executive Administrative Assistant Felix Conde; duly represented by Howard Young
 - e. Member Of The Board Keyvan Ghovanloo (retained)
- 5. Thanks expressed to Mary Ellen Bianchino for coordinating 2018 Election on Facebook and by email.
- 6. Review of the Minutes of the 2017 Gathering and approved with no amendments.
- 7. Financial Officer's Report presented by Jack Parker. Report details are available from Financial Officer Parker. Lee Fritchman agreed to conduct required financial audit.

- 8. Committees' Chair Reports
 - a. Congratulations to Monument Committee, Harry Todd and Howie Kahn, for the completion of the MCITTA Monument at the Museum for Carolina Marines in Jacksonville, NC.
 - b. No other committee reports
- 9. Old Business
 - a. 2013 Constitution & By Law Changes
 - i. Amended, changed, and authorized by MCITTA BOD in October of 2013
 - ii. Now posted and available on the web site
 - iii. Changes team organization to board organization, corrects typos, makes some minor procedural changes, and changes the term limits.
 - b. No other old business
- 10. New Business
 - a. Constitution and By Laws Change Committee Formed
 - i. Many sections in the Constitution are replicated in the By Laws. This requires extra work in reading and making sure the duplicated sections are in sync.
 - ii. The Constitution and By Laws are not separate documents, as is normal practice in all organizations
 - Revise the By Laws to conduct the Financial audit during the annual gathering or before if possible. A face to face review between the Financial Officer and auditor greatly reduces time of audit.
 - iv. Committee titled '2018 Constitution and By Laws Change Committee'
 - v. Committee members
 - 1. Jim Tortorici Committee Chair
 - 2. Don Mathis Member
 - 3. Lee Fritchman Member
 - 4. Harry Todd Member (Confirmed after business meeting)
 - vi. Charter of Committee is to correct these administrative problems.
 - b. Discussion of new Gear Locker purchases
 - i. Current status: only three registered items in Gear Locker; coins, pins, and patches.
 - ii. There currently are low purchases from the Gear Locker.
 - iii. Current stock of coins and lapel pins are sufficient, but if wanted, patches may need to be reordered.
 - iv. Decision made not to reorder any new Gear Locker items at this time.
 - c. 2019 Gathering Nashville
 - i. Harold Weist presented a detailed plan for the 2019 Gathering at Nashville. Plan is to have the Gathering hotel outside of Nashville in either Mount Juliet or Labanon, TN.
 - 1. Sample activities
 - a. Golf Contest
 - b. Ladies wine tasting
 - c. Jack Daniel's Tour
 - d. Country Music Hall Of Fame
 - e. Grand Ole Opry Performance
 - f. General Jackson River Boat Ride

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- g. Memorial Service
- ii. Particular attention was made to include weekend, so that members currently still working could be spared time off from work.
- iii. Decision made to hold the 2019 Gathering in Nashville May 15-20, 2019, hosted by Harold Weist
- d. 2020 Gathering
 - i. Keyvan Ghovanloo volunteered to investigate a cruise for the 2020 Gathering.
- e. MOS 8611 Membership
 - Harold Weist inquired as to whether MOS 8611 is eligible to become a regular member of MCITTA. Upon examination of the Constitution following the Gathering, it was found under Article 5.03.3 that MOS 8611 is eligible for membership
 - "Such other persons as may be recommended by The Membership committee and approved unanimously by the Board such as Marines serving in an Interrogator billet, with an ITT or composite ITT with a secondary MOS of 8611, Interrogator / Translator prior to the Marine Corps beginning the 0251 MOS field."
- f. Keyvan Ghovanloo volunteered to send a postal MCITTA Informational and 2019 Nashville Gathering advertisement. Membership email list was sent to Keyvan for this purpose.
- 11. Awards Presented At The 2018 Gathering Banquet
 - a. Vince Burdelski Officers Medal Gold
 - b. Felix Conde Officers Medal Silver
 - c. Harry Todd Jr Commander's Service Medal (First Class) with Gold Star
 - d. Howie Kahn Commander's Service Medal (First Class) with Gold Star
 - e. Mary Ellen Bianchino Certificate Of Appreciation
 - f. Jeff Smith Certificate Of Appreciation
 - g. Jack Parker- Certificate Of Appreciation
- 12. Motion to adjourn made at 10:00; seconded; and approved unanimously. Meeting adjourned.